



## Puerto Rico Central Cancer Registry

### STATUS

Completed

In progress

*For PRCCR Use Only*

## APPLICATION TO ACCESS PRCCR DATA

This form must be completed and submitted with each proposal to use data from the Puerto Rico Central Cancer Registry (PRCCR). This is to assure that appropriate procedures are implemented for the use of PRCCR data.

Type of Proposal Submitted	
New	Amended

The Puerto Rico Central Cancer Registry recognizes three categories, levels, or types of data that can be released for cancer surveillance and research purposes. Please choose the category/level that best fits your research request.

**Level I** Reports of **aggregate data** stratified by non-confidential data fields. Variables like case counts by sex, municipality, and/or health region are available at <http://www.rcpr.org/> and do not require to fill an application. If requested data contains another specific variables (i.e. age-group) a Level I application is needed.

**Level II** **Data files containing individual, record-level data with no personal identifiers.** The files will not contain name, street address, phone number, social security number, date of birth, any reporting facility, or physicians involved in the patient's care. The files may contain other demographic and clinical information.

**Level III** Data files containing individual, record-level data with personal identifiers, to be used for purposes of **record linkage**, either electronic or manual, but not direct patient contact. Once the record linkage is complete, the personal identifiers will be removed from the data set. It may require a fee.

## LEVEL I CHECKLIST

While this data set does not include personal identifiers, it may contain information about the patient that could be linked to other data sets, thus revealing the patients identity. Therefore, in order to release this Level I data set from the PRCCR, there are two items that must be included for the request to be considered.

1. **Completed Level I Application Form**
2. **Signed Assurance Form**

Please enclose the requested documents and email to:

***Carlos R. Torres Cintrón, MPH***

Analysis and Epidemiology Unit Coordinator  
Puerto Rico Central Cancer Registry  
University of Puerto Rico Comprehensive Cancer Center  
E-mail: [carlost@cccupr.org](mailto:carlost@cccupr.org)

*Contact Carlos R. Torres Cintrón at (787) 772-8300 x.1111 with any questions regarding the application process.*

**APPLICATION FORM FOR LEVEL I DATA**

<b>ORGANIZATION OR INDIVIDUAL REQUESTING ACCESS</b>		
<b>Date of request</b>	<b>Name of person requesting data</b>	<b>Title, Degree, and Rank</b>
<b>Organization</b>		<b>Address</b>
<b>Telephone number</b>	<b>E-mail address</b>	<b>Date data are needed</b>
<b>THE RESEARCH PROJECT</b>		
<b>Provide the purpose and intend of requested data.</b>		<b>Specify statistics needed</b>
		Incidence (new cases)
		Mortality (deaths)
		<b>Cancer sites being studied</b>
<b>Statistics specifications</b>		
<b>Number of cases</b> <b>Crude rate</b> <b>Age-Adjusted rate</b> 2000 PR Population 2000 US Std. Pop. (Census P25-1130) World Std. Million (Segi 1960)		<b>Stratify by age</b>  <b>Years</b>  <b>Other statistics</b>
<b>Stratify by sex</b>  <b>Trends</b>		
<b>Provide a brief description of the Principal Investigator</b>		

### III. ASSURANCES

If data from the Puerto Rico Central Cancer Registry (PRCCR) are used in any publication (or presentation), the following statement must be included:

***Data used in this publication (or presentation) were provided by the Puerto Rico Central Cancer Registry.***

The citation for the reference list is:

***Puerto Rico Central Cancer Registry. Comprehensive Center Cancer of the University of Puerto Rico. Incidence Case File (Date Release: Month, Year).***

Also each publication must include the following disclaimer:

***The collection of cancer-incidence data was supported, in part, by the National Program of Cancer Registries (NPCR) of the Centers of Disease Control and Prevention (CDC) by the Puerto Rico Central Cancer Registry as part of the statewide cancer reporting program mandated by the Puerto Rico State Law No. 28 of March 20, 1951, and Law No. 113 of July 30, 2010 (Law of the Puerto Rico Central Cancer Registry). The ideas and opinions expressed herein are those of the author(s) and endorsement by the PR is not intended nor should be inferred.***

A copy of any publication or presentation that outlines using data from the Puerto Rico Central Cancer Registry should be mailed to the Registry at:

***Carlos R. Torres Cintrón, MPH***

Analysis and Epidemiology Unit Coordinator

Puerto Rico Central Cancer Registry

University of Puerto Rico Comprehensive Cancer Center

E-mail: [carlost@cccupr.org](mailto:carlost@cccupr.org)

#### ***Authorship for publications with data of the PRCCR***

Authorship credit should be based on 1) substantial contributions to conception and design, acquisition of data, or analysis and interpretation of data; 2) drafting the article or revising it critically for important intellectual content; and 3) final approval of the version to be published.

If the Analysis and Epidemiology Staff of the Puerto Rico Central Cancer Registry fulfills the previous description they meet the authorship criteria and must be part of the authors of the publication.

- Name of person requesting data:
- Signature of person requesting data: \_\_\_\_\_
- Date: